

Triumph Center for Early Childhood Education

Teaching Fellow (Assistant) Job Description

ROLES AND RESPONSIBILITIES

Teaching Fellows work with the support and mentorship of an experienced preschool or pre-kindergarten teacher. Fellows must be willing to do whatever it takes to develop and deliver a high quality education to all of our students. They must be comfortable in both a support and a lead role. Specifically, responsibilities include, but are not limited to:

- Support the classroom teacher in implementing a developmentally appropriate curriculum for a group of 14-18 students
- Lead large and small group activities
- Monitor and supervise all classroom and outdoor activities to assure a safe, healthy and inclusive environment for all children
- Collaborate daily with classroom teacher
- Serve as a substitute teacher or co-teacher for absent staff members
- Build strong relationships with students and families
- Hold high expectations for students, staff and families
- Participate actively in regular meetings and professional development
- Additional duties as assigned

MINIMUM QUALIFICATIONS

- AA
- BA degree preferred

DESIRED QUALITIES

Candidates for this position should be:

Relentless – an educator who goes above and beyond what is normally required to ensure that all Triumph students achieve success

A Leader - an educator who takes intelligent risks, problem-solves, and demonstrates integrity, confidence, respect and humility

A Constant Learner – an educator who reflects deeply on her/his own strengths and weaknesses and regularly seeks feedback and knowledge to improve her/his teaching practice.

An Effective Communicator – an educator with strong verbal and written communication, including correct English, grammar, spelling, punctuation and vocabulary

Teaching Fellows report directly to the Triumph School Director. They work closely with all members of Triumph faculty and staff.

Salary information

Compensation is competitive and will be commensurate with a candidate's skills, experience and education level. Hourly salary range between \$10 - \$14.

Application Procedure

To apply, please email a resume and cover letter explaining qualifications and interest in the position to Cristin Fiorelli, Director, cfiorelli@thetriumphcenter.org